

Course No.504 EXPORT-IMPORT PROCEDURE AND DOCUMENTATION
(IRFW XX)

Hours: 40

Marks:80

Objective: The object of this course is to apprise student about export- import procedures.

Course Contents:

UNIT-I:	Documentary Framework for exports and imports: Registration of an export firm and licensing regulations; Processing of an export order; Export documents –need and types; Overview of various export documents. International Business Contracts: Types and formation.	20 : 10 hrs
UNIT-II:	Payment terms: Instruments and methods of financing, including documentary credits and collection; Uniform Customs and Practices (UCP) 500. Export Finance: Facilities, incentives and procedures for pre-and post-shipment finance.	20 : 10 hrs
UNIT-III:	Business Risk Coverage: Cargo, credit, and foreign exchange risk coverage, Cargo insurance; Role and schemes of ECGC and commercial banks.	20 : 10 hrs
UNIT-IV:	Foreign Exchange Regulations and formalities.	20 : 10 hrs

Text and Reference Books:

1. Paras Ram, Export: What, Where and How; Anupam Publishers, Delhi.
2. Uniform Customs & Practice for Documentary Credits; International Chamber of Commerce, Paris.
3. Handbook of Import –Export Procedures; Ministry of Commerce, Government of India, New Delhi.
4. Mahajan M.l.; Exports: Do it yourself ; Snowwhite Publications, Mumbai.
5. Export Documentation and Procedures; Nabhi Publications, New Delhi.